

**Army Benefits Center-Civilian (ABC-C)
Date of Retirement (DOR) Change or Withdrawal**

ABC-C, 303 Marshall Avenue, Ft. Riley, KS 66442-5004, Fax Number (785) 239-6228, or DSN 856-6228, email address usarmy.riley.chra.mbx.abc-br1-inquiry@mail.mil.

I, _____(printed name of employee), am requesting a DOR change or withdrawal (circle one). The following information is provided for processing:

- Current Date of Retirement: _____
- New Date of Retirement: _____

I am aware that by changing my DOR or withdrawing my retirement application, I could experience a pay problem, leave payout, and issues with my Common Access Card (CAC).

Signature of Employee

Social Security Number (last 4)

Date

Daytime Phone Number

This employee does not have any ongoing issues and can retire on the new date above or withdraw his/her retirement application.

Name of CPAC/HR Representative

Signature of CPAC/HR Representative

Date

Phone Number

Your request cannot be processed if any of the above information is not provided.